



Exhibitor Information

NASF 2019 Annual Meeting in Asheville, NC



NATIONAL ASSOCIATION OF STATE FORESTERS

CALL FOR EXHIBITORS

The nation's 59 state and territorial foresters direct 26,746 employees and more than \$3 billion in funding annually. Our members make purchasing, partnering, and product decisions every day, including at the National Association of State Foresters (NASF) Annual Meeting.

The 2019 NASF Annual Meeting - to be held September 23-26, 2019 - promises to be an outstanding forum on national forestry issues. This annual meeting is expected to attract 200 forestry leaders and approximately 25 exhibitors, and will provide ample opportunities for speakers, vendors, leaders, and industry representatives to interact.

To reserve one of the limited booth spaces, please make your commitment by July 15, 2019. Booth reservations and sponsorship inquiries should be directed to NASF Policy Director Robyn Whitney via email (rwhitney@stateforesters.org) or phone (202-624-5977).

Online registration for the meeting opens on June 1, 2019, at which time you will be able to complete and purchase your registration.

THIS YEAR'S MEETING IS SET IN THE CRADLE OF FORESTRY

The Crowne Plaza Tennis and Golf Resort is located at 1 Resort Drive in Asheville, North Carolina.

A special NASF room rate will be available. Be sure to mention that you want the NASF meeting rate when making your reservation.

Additional hotel and travel information will be available on the registration website starting June 1.



EXHIBITOR INFORMATION

The fee for an exhibit booth is \$1,500. This fee includes a 6-foot table with tablecloth, two chairs, and one complimentary meeting registration. The meeting registration includes all provided meals during the meeting and offers admission to the meeting's sessions, Presidents Reception, Field Tour, and Banquet. For each additional person staffing the exhibit booth, an Exhibitor Staff Registration must be purchased for \$475.

Hotel Services

The meeting venue will provide free Wi-Fi in sleeping rooms and common areas, however, telephone, internet, and/or audio-visual equipment services within the meeting rooms and exhibit area are not complimentary. If you require these additional services from the hotel, please contact the hotel events manager directly at (828) 254-3211, ext. 635.

EXHIBITION AREA HOURS

Tuesday, September 24

8:00 am – 5:00 pm Exhibit Area Open
10:00 am - 10:30 am Break in Exhibit Area
3:00 pm - 3:30 pm Break in Exhibit Area

Wednesday, September 25

8:00 am – 5:00 pm Exhibit Area Open
10:00 am - 10:30 am Break in Exhibit Area
3:00 pm - 3:30 pm Break in Exhibit Area

Thursday, September 26

Exhibitor Area open between Technical Tour and Annual Banquet. Silent Auction hosted in Exhibit Area closes at 6:00 pm



EXHIBITOR INFORMATION CONTINUED

Shipping Information

If you intend to ship your exhibit materials directly to the hotel, they should arrive **no more than** three days prior to the meeting. Please use the following shipping address and include the bolded information:

NASF Annual Meeting September 23-26, 2019
Attention: **Exhibitor Contact Name/Organization/Phone**
Crowne Plaza Tennis & Golf Resort
1 Resort Drive
Asheville NC 28806
Package **__ of __**

Please note that the hotel's box storage fees are:

- \$5/box
- \$75/pallet
- \$25/day per box will apply to any boxes received prior to 72 hours before the meeting

Shipping will be charged to the individual exhibitor's guest room. If you require special arrangements, please contact the hotel events manager directly at (828) 254-3211, ext. 635. For shipping out, please bring your shipping documents with you. The hotel does not provide shipping forms, boxes, tape, or other supplies.

Exhibitor Move Out/In Hours

All exhibits must be in place no later than 10:00 am on Tuesday, September 24. Exhibits must remain intact until 11:00 am on Thursday, September 26. Exhibits must be removed by noon on Friday, September 27 or packed and awaiting shipment by the hotel. All exhibitors must move exhibits in and out through the loading dock entrance of the hotel, not through the front lobby entrance.

Monday, September 23

7:00 am – 6:00 pm Exhibitor Move-In

Friday, September 27

6:00 am – 12:00 pm Exhibitor Move-Out

